

**Annexure - 1**  
**Format for the Corporate Sponsorship letter**

**On letter head of the sponsoring company**

(Profitable and having minimum turnover of Rs. 50 crore supported by latest financial statements)

The Director,  
Birla Institute of Management Technology,  
Plot No.-5, Knowledge Park II, Greater Noida -201306.

**Re: Sponsorship letter**

This is to certify that we \_\_\_\_\_  
(the name of the Sponsoring Company) do hereby sponsor the candidature of  
Mr./Miss \_\_\_\_\_ S/o or D/o \_\_\_\_\_ resident of  
\_\_\_\_\_  
for \_\_\_\_\_(name of the programme ) of Birla Institute of Management  
Technology, Greater Noida for the academic session \_\_\_\_\_.

We undertake to bear all the tuition fees and all other expenses for the programme and assure you the timely payment in advance every year.

It is further certified that the undersigned is duly authorized to issue this sponsorship letter after following all the internal corporate procedures of the company in this regard.

Yours faithfully,

For ABC CO. LTD. (Co. rubber stamp)

Sd/-  
Authorised Signatory

Name:

Designation:

Company Address: (with contact number & email-id)

Enclosure: A copy of latest audited published /printed balance sheet and profit and Loss account